

**LOGAN ELM LOCAL SCHOOL DISTRICT
APPLICATION FOR EMPLOYMENT
NON-TEACHING**

_____ Date

Name _____ Social Security No. _____
(First) (Initial) (Last)

Address _____
Number and Street City State

Telephone _____ How did you learn of vacancy?

Position Desired _____

Work Experience (start with most recent employer and work back)

	<u>Name of Employer</u>	<u>Dates</u>		<u>Nature of Work</u>
		<u>From</u>	<u>To</u>	
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____

Professional References (Give name of last employer in first place)

	<u>Name</u>	<u>Address</u>	<u>Phone</u>	<u>Position</u>
1.	_____	_____	_____	_____
		Number and Street		
		_____	_____	_____
		City State Zip Code		
2.	_____	_____	_____	_____
		Number and Street		
		_____	_____	_____
		City State Zip Code		
3.	_____	_____	_____	_____
		Number and Street		
		_____	_____	_____
		City State Zip Code		
4.	_____	_____	_____	_____
		Number and Street		
		_____	_____	_____
		City State Zip Code		

Days missed during last 3 years due to illness _____

Present Employer _____ Phone _____

Number and Street _____ City _____ State _____ Zip Code _____

Length of employment in present position _____ years.

Why are you interested in leaving present position? _____

Branch of Military Service _____ Total Years _____

Education Level Attained (please circle) Jr. High, High School, Technical School, College

Last School Attended _____ Date of Graduation _____

School Major _____ Special Skills _____

Why are you interested in a position with Logan Elm Schools? _____

The information on the application is correct to the best of my knowledge.

Signature of Applicant

IF INTERESTED IN SUBSTITUTING IN THE SCHOOL DISTRICT PLEASE STATE WHICH POSITIONS YOU WOULD BE INTERESTED IN. PLEASE CHECK:

CUSTODIAN _____
TEACHER'S AIDE _____
SECRETARY _____
TREASURER _____
COOK _____
BUS DRIVER _____

LAURELVILLE _____
PICKAWAY _____
SALT CREEK _____
WASHINGTON _____
MCDOWELL _____
HIGH SCHOOL _____

Please return your completed application to:

LOGAN ELM SCHOOLS
9579 Tarlton Road
Circleville, Ohio 43113-9417

The Logan Elm School District is dedicated to the provision of equal educational opportunities and equal employment opportunities without regard to race, creed, economic status, national origin, sex, or handicap.

LOGAN ELM LOCAL SCHOOL DISTRICT
9579 Tarlton Road, Circleville, Ohio 43113

APPLICANT FOR EMPLOYMENT WAIVER/AUTHORIZATION

I acknowledge being informed that, as a precondition to employment, in the position for which I am applying, I must in accordance with Ohio Law submit to fingerprinting, and satisfactorily pass criminal records check, if I come "Under Final Consideration" for employment. I also understand that if I have applied to be a bus driver, I must submit to and pass a pre-employment drug/alcohol test to be paid by the local school district.

I recognize that I would be charged \$60 for the BCI and FBI records checks through the Pickaway County Educational Service Center. Unless I pay the fee, I will not be considered for employment.

I authorize investigation of all matters contained in my application for employment; certify that all statements made by me on the Logan Elm Local Schools employment application are true and accurate to the best of my knowledge; and I further recognize that, should the employer discover that I have falsified any such information, I will not be hired or, if already hired, will be subject to termination from employment on that ground.

I authorize all persons, schools, companies, corporations, former employers, and law enforcement agencies to supply any lawful information concerning my background and release them from all liability and responsibility arising from their doing so.

Print Name: _____

Signature: _____ Date _____